

| | | | | | | | | |
|---|----------------------------------|---------------------------------------|---|----------------------------|---------------|---|---------------|--|
| Center Name: Little Bug Inc. | | | Address: 1221 Gusdorf Rd. Taos, NM 87571 | | | Phone: (575)751-1060 | | |
| License Number: 141668 | Issue Date: 11/17/2017 | Expiration Date: 11/16/2018 | Type: 4 Star FOCUS Child Care Center | | | Status: Licensed | | |
| Capacity Over Age 2: 50 Under Age 2: 21 Night Care: 0 Playground: 20 | | | | | | Census Over 2: 28 Under 2: 5 | | |
| Days and Hours of Operation | | | | | | | | |
| | <u>Monday</u> | <u>Tuesday</u> | <u>Wednesday</u> | <u>Thursday</u> | <u>Friday</u> | <u>Saturday</u> | <u>Sunday</u> | |
| Opening Times: | 07:45 AM | 07:45 AM | 07:45 AM | 07:45 AM | 07:45 AM | Closed | Closed | |
| Closing Times: | 05:15 PM | 05:15 PM | 05:15 PM | 05:15 PM | 05:15 PM | | | |
| # of Classrooms: 4 | | Purpose: Semi-Annual | | Date: 03/12/2018 | | Time: 11:00 AM | | |
| Comments | | | | | | | | |

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

| Licensure | |
|--|---------------|
| 8.16.2.11 A TYPES OF LICENSES | Compliance |
| 8.16.2.11 B RENEWAL OF LICENSE | Compliance |
| 8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE | Compliance |
| 8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS | Compliance |
| 8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES | Compliance |
| 8.16.2.18 D COMPLAINTS | Not Inspected |
| 8.16.2.21 A LICENSING REQUIREMENTS | Compliance |
| 8.16.2.21 B CAPACITY OF CENTERS | Compliance |
| 8.16.2.21 C INCIDENT REPORTING REQUIREMENTS | Compliance |
| Administrative Requirements | |
| 8.16.2.22 A ADMINISTRATION RECORDS | Compliance |
| 8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT | Compliance |
| 8.16.2.22 C POLICY AND PROCEDURES | Compliance |
| 8.16.2.22 D FAMILY HANDBOOK | Compliance |
| 8.16.2.22 E CHILDREN'S RECORDS | Compliance |
| 8.16.2.22 F PERSONNEL RECORDS | Compliance |
| 8.16.2.22 G PERSONNEL HANDBOOK | Compliance |
| Personnel & Staffing | |
| 8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS | Compliance |
| 8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING | Compliance |
| 8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES | Compliance |

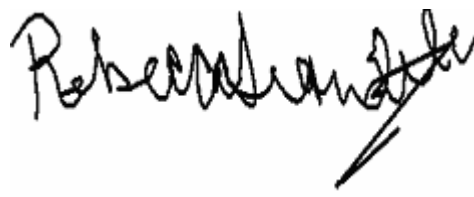
| | | |
|--|----------------------------------|----------------------------|
| Center Name: Little Bug Inc. | License Number: 141668 | Date: 03/12/2018 |
| Services & Care of Children | | |
| 8.16.2.24 A GUIDANCE | Compliance | |
| 8.16.2.24 B NAPS OR REST PERIOD | Not Inspected | |
| 8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS | Compliance | |
| 8.16.2.24 D DIAPERING AND TOILETING | Compliance | |
| 8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS | Compliance | |
| 8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE | N/A | |
| 8.16.2.24 G PHYSICAL ENVIRONMENT | Compliance | |
| 8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT | Compliance | |
| 8.16.2.24 I EQUIPMENT AND PROGRAM | Compliance | |
| 8.16.2.24 J OUTDOOR PLAY AREAS | Compliance | |
| 8.16.2.24 K SWIMMING, WADING AND WATER | Not Inspected | |
| 8.16.2.24 L FIELD TRIPS | Not Inspected | |
| Food Service | | |
| 8.16.2.25 B MEALS AND SNACKS | Compliance | |
| 8.16.2.25 C MENUS | Compliance | |
| 8.16.2.25 D KITCHENS | Compliance | |
| 8.16.2.25 E MEAL TIMES | Compliance | |
| Health & Safety Requirements | | |
| 8.16.2.26 A HYGIENE | Compliance | |
| 8.16.2.26 B FIRST AID REQUIREMENTS | Compliance | |
| 8.16.2.26 C MEDICATION | Compliance | |
| 8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS | Compliance | |
| 8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS | N/A | |
| Buildings, Grounds & Safety | | |
| 8.16.2.29 A HOUSEKEEPING <u>Deficiencies</u> The Toys are not in good repair as evidenced by some of the outside playground toys are broken. Regulation: 8.16.2.29A(1) <u>Corrective Action Plan</u> Repairs will be completed and a system for routine inspection of the center and premises will be established. Date to be Completed: 04/12/2018 | Non-compliance | |
| 8.16.2.29 B PEST CONTROL | Compliance | |
| 8.16.2.29 C MECHANICAL SYSTEMS | Compliance | |
| 8.16.2.29 D WATER AND WASTE | Compliance | |

| | | |
|--|----------------------------------|----------------------------|
| Center Name: Little Bug Inc. | License Number: 141668 | Date: 03/12/2018 |
| Buildings, Grounds & Safety | | |
| 8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL <u>Deficiencies</u> Electrical outlets within reach of children in the classroom are not safety outlets and they do not have protective covers. Regulation: 8.16.2.29E(3)(b) <u>Corrective Action Plan</u> Protective covers will be added. Date to be Completed: 04/12/2018 | | Non-compliance |
| 8.16.2.29 F EXITS AND WINDOWS | | Compliance |
| 8.16.2.29 G TOILET AND BATHING FACILITIES | | Compliance |
| 8.16.2.29 H SAFETY COMPLIANCE <u>Deficiencies</u> The center failed to conduct an emergency preparedness practice drills for at least once a quarter. Regulation: 8.16.2.29H(1) <u>Corrective Action Plan</u> A center will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year. Date to be Completed: 04/12/2018 | | Non-compliance |
| 8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES | | Compliance |
| 8.16.2.29 J PETS | | N/A |
| | | |

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

 12:45 PM

03/12/2018



03/12/2018

| | | | |
|-----------------------|------|--------------------------------|------|
| Surveyor: Dion Ortega | Date | Facility Rep: Rebecca Jeantete | Date |
|-----------------------|------|--------------------------------|------|